



**communities
that care**

Eagle County CTC Workgroup Descriptions

Risk and Protective Factor Workgroup

Risk and Protective Factor Workgroup members:

- Collect risk and protective factor data
- Analyze Healthy Kids Colorado Survey data and other local data sources
- Facilitate the prioritization process
- Collect archival data
- Create a list of priority risk and protective factors
- Reassess risk, protection and youth outcomes
- Report accomplishments and findings

Resource Assessment and Evaluation Workgroup

Resource Assessment and Evaluation Workgroup members:

- Develop an inventory of existing community programs, policies and practices
- Create a map or list of the locations of resources in the community
- Assess existing resources
- Identify gaps
- Report accomplishments and findings
- Design and plan an evaluation of the Community Action Plan

Community Board Maintenance Workgroup

Community Board Maintenance Workgroup members:

- Finalize the Community Board's organizational structure
- Establish communication and reporting protocols
- Establish bylaws and operating procedures
- Coordinate fiscal and legal status
- Develop a process for recruiting and educating new Community Board members
- Coordinate team-building and recognition activities



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Community Outreach and Public Relations Workgroup

Community Outreach and Public Relations Workgroup members:

- Maintain contact with stakeholders
- Identify opportunities to educate and involve community members
- Identify opportunities to celebrate success
- Create opportunities for receiving input, promoting benefits, and announcing outcomes
- Work with the media
- Develop and maintain a distribution list for the Community Assessment Report

Youth Involvement Workgroup

Youth Workgroup members:

- Identify existing youth groups
- Recruit youth to serve on the Community Board
- Involve youth in other work-group activities
- Coordinate skills development and youth recognition
- Plan local Positive Youth Development (PYD) trainings